



Vacancies at The Warren

Creative & Digital Industries

Post Title: Digital Skills Worker

Hours: 35 Hours per week.

Salary: £24,481 pa.

Contract: Three Year Fixed term

We've got an amazing digital opportunity at The Warren. We have begun a process of digital change: transforming the Warren so it can meet the challenges of the future for young people by putting their digital needs at the forefront of our organisation. We want to create amazing digital experiences that enable all young people to use technology to make positive change in their lives and fulfil their potential.

Based in our new digital-hub, The Curve, you'll be responsible for planning and delivering interactive and engaging activities for young people centered around digital skills, utilising a range of relevant software packages to upskill young people and empower them to take on the new challenges of a digital world.

Please note the application process consists of a comprehensive covering letter (no more than two pages of A4) detailing exactly why you would like this role and how you meet the criteria alongside a professional working CV. You will also be given some time during your interview to showcase any previous work or digital projects you have been involved with or are particularly proud of.

We will not accept applications after the closing date and will not consider CVs without a covering letter.

Applications should be forwarded by email to leeandrews@thewarren.org

NOTE: When emailing, please put **DIGITAL SKILLS WORKER** in the subject field.

The closing date for applications is **Weds NOV 10th at 5pm**

Interviews will be held on **Monday NOV 15th** from between **12 midday and 5pm**

continued overleaf

Job Purpose and main duties:

- To plan and deliver digital activities, workshops and projects for The Curve.
- An understanding of bespoke computer and creative packages.
- Good understanding of internet usage, cyber safety, IT basics, social media and social action.
- To have working knowledge of some, not all, of the following - Apple products, AR/VR/MR Development, Game development, Unity Pro, Microsoft 365, Blender, 3D Printing, Shapr3D, Adobe CC Packages.
- To develop and design digital workshops that engage young people.
- To help empower young people to embrace and take ownership of creative outlets that result in meaningful educational, employment, vocational and skill and tech-based experiences.
- To help liaise with and build constructive partnerships with creative organisations, educational and music institutions, media and PR outlets, local providers, businesses and other partners to establish genuine and proactive opportunities for young people.
- Contribute to the delivery of a learning programme focused on creative, music and digital related outputs with the aim of empowering young people with those skills.
- To engage young people and gain their respect by understanding their circumstances and barriers to participation and assisting them to overcome these, using a non-judgmental approach.
- To be committed to The Warren's ethos of empowerment in working with young people, colleagues, partners and outside agencies.
- To undertake such other duties, training and/or hours of work as may be reasonably required and which are consistent with the general level of responsibility of this job.
- To be aware and comply with the Health and Safety at Work Act. To carry out his/her responsibilities with due regard to the Equality Act 2010. To adhere to all other relevant Policies, Procedures, Legislation and Safeguards.
- To cover as and when required in other areas of The Warren.

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Qualifications and Qualities

- Two years proven experience of digital software and tech knowledge.
- Good knowledge of the creative and digital industry. Experience of working with young people is desirable.
- To have excellent organisational skills, facilitation skills, computer abilities, design skills, creativity, communication skills.
- A digital-related qualification. L3 (or above) in Youth Work or L3 Award in education and training is desirable but not essential - details of equivalent experience will be favourably considered. All educational qualifications will be given due consideration.
- Excellent standard of Maths, English ICT for business purposes
- A commitment to working in an empowering and honest way with young people and colleagues.
- Ability to work in a dynamic and creative way with young people and colleagues and external partners.
- An understanding of and commitment to establishing excellent practice around equal opportunity issues and a proactive approach to challenging oppressive practices.
- Ability to work with diverse groups of young people and an understanding of the issues affecting young people's lives today.
- Potential to utilize resources and opportunities creatively for the benefit of young people.
- Able to develop quality links with external agencies and media partners.
- Ability to work in a dynamic and creative way with young people and colleagues.
- Ability to take personal responsibility for own actions and decisions and to display a sense of energy and commitment to achieve results that stimulate others to succeed.
- Ability to keep difficulties in perspective and maintain performance and effectiveness in the face of conflicts, tight deadlines, excess workloads and sometimes challenging behavior of young people.
- To develop and maintain open and effective relationships with managers and other colleagues within The Warren.